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P&C ASSOCIATION

Date:	Monday 27 th October	Start Time:	6:09pm
Location	Aveley PS Staffroom	Finish Time	8:22pm
Facilitator/Chair	Peta Magorian	Minute Take	Taryn Soderman
1. Attendees	Peta Magorian, Taryn Soderman, Alara Fisher, Natalie Bracegirdle, Angela James, Janae Pritchard, Natalie Wakefield, Sally Hollis, Neil Hollis		
2. Apologies	Vania Fontoura		

Agenda Item	Discussion/Actions	Action
3. Previous Minutes	Minutes from 4 th August 2025 meeting accepted - First Angela James - Second Jane Pritchard	Vote recorded
4. Issues arising from last meeting	- Second hand uniform officer is now Natalie Wakefield managed with an additional 5hrs per week as part of her current employment contract. This includes sorting all spriggy orders, running stalls at STEM & Welcome event, collecting/sorting lost and found uniforms - Quotes received for air conditioning very expensive, 1 or 2 rooms \$40, 000!! School has asked project management for revised quotes (undercover area not suitable for air conditioning). The decommissioning/removal of old systems is the costly part. Eventually all schools will be airconditioned by the government but no indication of when Aveley PS will be done. NB to continue updating as quotes come through. - P&C members to receive access to emails/Facebook to spread load and help increase response rates - Thank you messages to volunteers for 2025 events	- Check OSHC lost and found. Also make some 'ready to go' packs of uniforms for late enrolments and midyear transfers - Future committee to consider funding for air conditioning - TS, JP, NW, AF to please be added to Facebook & Emails. NW to update auto response to direct people to canteen and uniform contact points. - AJ to send TS list of all volunteers - Communication plan for Volunteer coordinating needs to be fine-tuned. 'Just one thing' to be by Term, rather than whole year.
5. Correspondence In/Out	- Perth Bouncy Castle – Followed up and TS put on google review as they were very helpful - Email from OSHC offering support for T4 events - Variety Heart Scholarship - Australian Fundraising – early registration perks for 2026 events. Receive extra colour for colour run, no lock in cost with registration to receive the perks. Due by Dec 19 2025.	- TS to reply to OSHC (copy in NB) regarding STEM assistance - TS to forward Variety Heart info to NB to share (teachers/community), PM to put on Facebook - NB to send through suggested dates for colour run 2026.
6. Principal Report	See attached	P&C member available for School review session Thursday 27th November. Contact NB if available
7. President Report	See attached	Kindy Orientation Monday 10th November, TS to attend to promote P&C, Info pack need to be updated
8. Committee Reports	Treasure Report - See attached *Too late to dissolve/re-organise bank authorities. Sarah assisting Sally and Peta keep things rolling over until AGM. *Note graduation expenses have not been deducted Canteen Report - Sushi has been taken off the menu due to low orders - Would like to trial Spring Rolls - Still having issues with the Oven - Canteen is closed on Friday 31st.	- PM and NB to follow up yearbook expenses - NB to check if Oven is still under warranty and then look at buying new one if needed - PM and NW to re-post on socials that the canteen is closed.
9. General Business	Sports Carnival Feedback - Lunch sales down – do our own BBQ on oval? Agreed not enough 'people power' in P&C to do this. - Coffee truck wasn't good coffee - Supporter merch was great fundraiser (orders received pre-packaged). All affirm 2026 booking. Aveley Carols - Aveley Junior Football Club has taken BBQ stall due to P&C inability to support with committee members.	- Continue lunch sales as is for 2026 and then look at if another option is needed - Look at 2026 options, alternative stall to BBQ? e.g. Showbags, Glow merchandise etc.

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	Colour Run Feedback • Timing worked well for P&C (last sessions of day) • Teachers worn out so request not to have it last day of term again but keep it a Friday. • Term 3 2026 has swimming -review date options. • Suggest straight after lunch, no wait time, bell 5 minutes earlier to get students out to oval and start 1:50. • Confusion about where to sit • Some issues around students signing out on the oval but then not able to get into classrooms to access devices to take home. STEM Night • P&C pop up stall and raffle (donated by Michelle Maynard, TBC if she can attend to draw) • 2nd hand uniform stall • Note that volunteers rotate so all can visit their own children's classroom displays • Vendors doing Pizza, Slushies/Fairy Floss	• Need signs to show where year levels are to sit. • Deliver headbands and sunnies to classes in advance • First Aid tent • Increased supervision in the foam tunnel. • NB to send through some possible dates for 2026. • PM to talk to coloured merchandise provider to do a colour run package (multi-coloured Tutus etc). • Check the FB chat and do volunteer roster for the evening
10. Motions	Welcome Back Event • Motion carried for \$2000 budget. • Discussion around when is best, Friday 6th 3:30 to 5:30 has been suggested Swim Bus Fares • Motion carried for \$9,000 to cover the cost of buses for all year levels to swimming in 2026. Year 6 Camp Bus Fare • Motion carried for \$2000 to cover the cost of the bus for Year 6 camp Year 6 Year Book cost • Motion carried to cover the cost of Year Books for leavers • There has been discussions of the Year Books becoming digital. Family consultation is needed before changing the format. Year 6 Leavers Shirt Subsidy • Motion not carried to subsidise \$15 per shirt for leavers. • Discussion around there being a lot of assistance towards Year 6 things. Purchase Choir Shirts • P and C to help with purchasing choir shirts for continual use by students in Choir. • Motion passed for supporting this, awaiting financial confirmation by P & C Trial of Spring Rolls in Canteen • Motion passed	• Confirm date for sharing ASAP. • NB and PM to arrange for the cost to be covered when invoices received. • NB to bring more concrete 'wish list' to the P & C after school finance meetings as there will be requests that can't be fulfilled by school budget. • NB to get quotes for AGM for the shade of outdoor classroom so that it can be more used. • NB to send through information – price points, how long trial to be etc
11. Round Table	Disco • Teacher assistance would make it much easier • Is Day disco an option? • How do we do a shout out for parents and students to understand that disco/colour run won't happen without parents helping?	• Table at AGM to vote on disco. • Explore options that use less people power to run e.g. Goody bags for fathers/mothers day, not whole stall etc.
12. Next Meeting	AGM tabled for Monday 16 February 2026	



President, Aveley P&C Association

31.10.25

Date



Principal, Aveley Primary School

31.10.25

Date