

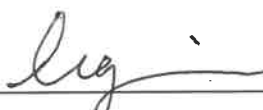


Aveley Primary School P&C Association

Minutes 22.04.2024

Date	Monday 22nd April 2024	Start time	1801h
Location	Aveley PS Staffroom	Finish time	1900h
Facilitator/Chair	Peta Magorian	Minute taker	Simone Close
Attendees	Peta Magorian, Michelle Murray, Neil Hollis, Sally Hollis, Sharni Baxter, Helen Robinson, Vania Fontura, Atara Fisher, Angela James and Janae Pritchard, Sam Close, Simone Close		
Apologies	Ashlee Davies, Angie Kattowitz, Sonia Oldershaw, Kim Peri		
Agenda Item	Discussion / Actions	Action	
Conflict of interest	No		
1.0 Attendees	<p>Welcome</p> <ul style="list-style-type: none"> Attendance see above Any conflict of interest with tonight's agenda. 	No conflict	
2.0 Apologies/Absent	<ul style="list-style-type: none"> See above 	Recorded	
3.0 Minutes from 12.02.24 Meeting	<ul style="list-style-type: none"> First, Sharni Baxter Second, Sally Hollis Minutes from last meeting were accepted as a true and accurate record. 	Neil to send invite for next meeting.	
4.0 Issues arising	<ul style="list-style-type: none"> 4.1 – Sustainably 4.- Bunnings- ice slushy machine 4.3 – Organise quote 4.4 Fundraiser idea Teams meeting 	Recorded	
5.0 Correspondence	<ul style="list-style-type: none"> Fundraising Catalogues Feedback on Colour Run from School Prize winner information from Australian Fundraising 	Recorded	
6.0 Principles report	See attached	Recorded	
7.0 Presidents reports	See attached	Recorded	
7.1 Vice President	<ul style="list-style-type: none"> Indemnity Insurance with GSK \$200 gift card incentive raffle to parents that pay school fees in full Fundraising/ community dance daddy/ daughter Prizes from colour run to sorted/given out when they arrive. Colour run was a huge success, thanks to everyone that assisted. Some things learnt i.e. consider doing at the end of the year. 	<p>Discuss further at next meeting</p> <p>Organise via messenger chat</p> <p>Discuss further at next meeting</p>	
7.2 Treasures report	<ul style="list-style-type: none"> See report Treasure report Date and time to be organized for all required members to attend Commonwealth Bank for Account signing. <ul style="list-style-type: none"> Members required include; President, Vice President, Secretary and new Treasurer. 	<p>Recorded</p> <p><i>President, Vice President, Secretary and Treasurer to be added to Bank Account</i></p>	

7.3 Canteen Report	<ul style="list-style-type: none"> • Canteen started the year with lower numbers due to possible Cost of Living and possible confusion with new app Spriggy app See attached financial reports. • Helen announced she is looking for full time work. Canteen Manager position will be advertised as an EOI on facebook. • 46 orders for the first Friday week 1 and increased to 99 orders for the following Friday • Spriggy has given Canteen more access and control and allows correspondence with parents if a child doesn't bring lunch in or errors. • Implementing new Healthy Food Safety Guidelines and compulsory vegetables and parents might not be happy paying if they know it won't be eaten • Request staff when doing icy pole not to use canteen equipment as using inappropriately. 	Recorded
8.0 General/ New business	<ul style="list-style-type: none"> • Storage space need to organise a day to sort out equipment etc. when prizes for colour run arrive to ask people available • Mother's Day stall- how to raffle depending on donations received. • Book fair- organise roster via messenger chat on people's availability • School disco 21.6.24 jungle theme. See if students and art teacher might be able to assist with décor as an art project. • 	
09. Motions	<ul style="list-style-type: none"> • Treasure position – Sarah Bowden unanimously appointed to public officer/ treasurer position • Fundraising goals <ul style="list-style-type: none"> • Shade sails - \$15,336.20 • Synths turf \$15, 858.70 • Sister school \$6452.90 • Welcome back event. \$5000 • All fundraising goals unanimously voted in as objectives to meet partial costs of all above quoted amounts from school • Father's Day stall order amount \$3500 (unanimous) 	
10. Next Meeting	<ul style="list-style-type: none"> • Next Meeting Date Monday 29th July 2024 	Recorded
11. Meeting closed	<ul style="list-style-type: none"> • Meeting closed at 1900h 	Recorded



 P&C President



 Principal

28.4.24

 Date

29/4/24

 Date