



Aveley Primary School P&C Association Agenda

Date	24 th July 2023	Start time	18:02
Location	Aveley PS Staffroom	Finish time	18:55
Facilitator/Chair	Peta Magorian	Minute taker	Simone Close

Agenda Item	Discussion / Actions	Action
1. Attendees	Peta Magorian, Kylie Davies, Caterina McKenzie, Sonia Oldershaw, Neil Hollis, Samuel Close, Simone Close, Sally Hollis and Vania Fontura	Recorded
2. Apologies	Sharni Baxter, Helen Robinson, Kim Pieri, Sally Wulf, Angela James, Ashlee Davies, Angie Kattowitz, Michelle Murray.	Recorded
3. Accept Minutes	Minutes from 13.2.23 meeting <ul style="list-style-type: none"> ➤ First, Caterina McKenzie ➤ Second, Neil Hollis Minutes from last meeting were accepted as a true and accurate record.	Recorded
4. Issues arising from last meeting	<ul style="list-style-type: none"> • Update from Neil around outlook/online meeting options: <ul style="list-style-type: none"> ➤ Successfully opened link and sent invitation ➤ Cat brought in business meeting microphone to borrow and trial. If meetings are successful, then can look at sourcing one for the P&C. ➤ Trial next P&C meeting and share link via social media. • Sustainable fundraising: <ul style="list-style-type: none"> ➤ Neil provided information for commercial use Slushy machine and popcorn maker. Slushy approx cost \$240 and popcorn \$400 from online shops. ➤ Ongoing no further steps taken. ➤ Discuss more next meeting. • Balance of grant from big arse fan \$7k to be used for soft playground; <ul style="list-style-type: none"> ➤ No further correspondence from Minister Saffiotis's Office 	Neil to send invite for next meeting Neil to continue research on Facebook selling page and gumtree. Peta to follow up with Minister's Office on outcome of disbursement of funds.
5. Correspondence In.	<ul style="list-style-type: none"> • Fundraising Opportunity with Epilepsy Society 	Peta Reviewing
6. Principal's report	See attached	
7. President's report	See attached	
8. Committee Reports	8.1 Vice President: <ul style="list-style-type: none"> ➤ School disco next year reduce options of water, juice etc – lots of children changing their minds very difficult to monitor ➤ School disco pick up went well lots of positive feedback ➤ Some concerns over students that were on disciplinary action or sick attending disco. ➤ Disco pack up went well 8.2 Treasurer – See attached 8.3 Canteen – See attached	
9. General/New Business	9.1 Father's Day – Raffle and stalls 29-30 th Aug <ul style="list-style-type: none"> ➤ Roster to go out for volunteers via p & c group message ➤ Request donations from school community for raffle ➤ Father's Day stall order had been delivered 9.2 Sports carnival 1 st Sept <ul style="list-style-type: none"> ➤ Vendor booking confirmations to be sent this week ➤ Volunteer availability to be discussed/organised messenger chat ➤ Sausage sizzle orders to be made available to purchase via Flexischools 	Vania to create rosters for Father's Day and Sports Carnival Peta to upload forms to drop box Helen to create Flexischools link and order stock.

