



Aveley Primary School P&C Association Minutes

Date	29 th May 2023	Start time	5:59PM
Location	Aveley PS Staffroom	Finish time	6:55PM
Facilitator/Chair	Peta Magorian	Minute taker	Simone Close
Attendees	Peta Magorian, Michelle Murray, Caterina McKenzie, Helen Robinson, Kim Pieri, Simone Close, Samuel Close, Neil Hollis, Sally Hollis, Ashlee Davies		
Apologies	Vania Fontura, Sharni Baxter, Sally Wulf, Sonia Oldershaw, Angela James, Angie Kattowitz.		

Agenda Item	Discussion / Actions	Action
Conflict of interest	No	
1.0 Introduction	<ul style="list-style-type: none"> • Welcome • Attendance & apologies See above. • Any conflict of interest with tonight's agenda. 	No conflict
2.0 Accept Minutes	Minutes from 13.2.23 meeting <ul style="list-style-type: none"> • First, Sally Hollis • Second, Simone Close Minutes from last meeting were accepted as a true and accurate record.	
3.0 Business arising	<ul style="list-style-type: none"> • Online Meeting <ul style="list-style-type: none"> - Update from Neil around outlook/online meeting options. - Microsoft teams is easiest to access and agreed to trial prior to the next meeting. - Cat has offered the use of a business meeting microphone. - If meetings are successful, then can look at sourcing one for the P&C • Sustainable fundraising <ul style="list-style-type: none"> - Neil provided information for commercial use Slushy machine and popcorn maker. Slushy approx cost \$240 and popcorn \$400 from online shops. • Donated speakers for future events/ discos from S&S Close <ul style="list-style-type: none"> - To be stored in the P&C storage room. • P&C storage cupboard has been cleared and racking put in. • Industrial fan has been delivered <ul style="list-style-type: none"> - Michelle will determine time frame for Installation as currently in the undercover area. May need to be moved prior to the school disco! • Donation of a bike voucher from Rita Saffioti for Father's Day raffle • \$18 transfer to canteen account 	<ul style="list-style-type: none"> • Neil to facilitate trial • Neil to continue research on Facebook selling page and gumtree. • Michelle will try to find a timeframe for insulation. • No further action
4.0 Correspondence in	<ul style="list-style-type: none"> • Fundraising opportunities – sweet on the run – event organisers 	Peta to review
5.0 Principal's report	See attached	
6.0 President's report	See attached	
7.0 Vice President	<ul style="list-style-type: none"> • Movie night approx. 250 people attended. Next grant available in 2 years so next year potentially look at other options such as color run. 	
8.0 Treasurer's report	See attached. P&C Canteen as of 28 th May 23 = \$11,177.03 P&C Bank balance as of 28 th May 2023= \$20,654.02	



**Aveley Primary School P&C Association
Minutes**

9.0 Canteen report	<ul style="list-style-type: none"> • Running at a slight loss due to cost-of-living increases. Request to increase menu prices by up to 10% • Request to add a few things to the menu <ul style="list-style-type: none"> - Ham with the cheese and crackers, sweet chili tenders - Fruit and yoghurt • Request to trial new menu items next term. 	Helen and Kim to action changes
10.0 General / New Business	<ul style="list-style-type: none"> • School disco <ul style="list-style-type: none"> - P&C to sell tickets on Thurs for \$10. Next week increase to \$15. - Peta M has been shopping for disco decorations - Discussed various roles for the school disco, chill out water area and to discourage children from congregating in the toilets. - Ensure lighted areas in Hakea/ disabled area - Music provider confirmed as attending. • P&C free dress day 30th June changed due to calendar clash. • Father's Day – Raffle and stalls 29-30th Aug • Sports Carnival 1st Sept <ul style="list-style-type: none"> - 3 vendors confirmed for the day • STEM night <ul style="list-style-type: none"> - 3 vendors confirmed for the evening - Overwhelming donations from Mother's Day donations have been carried forward for Stem Night - Ideas to encourage attendance - Passport Activity to include P&C and School Boards stalls this year • Pizza and PJ day –8th December last Friday of end of term to celebrate the year. CRUST no longer available so to look at different supplies/ ideas. I.e.- large box v single • Christmas carols and possible asking parents for donations for the BBQ 	<ul style="list-style-type: none"> • Peta to purchase remaining decorations etc. • Michelle to confirm lighting in toilets etc. • Committee to propose ideas to increase attendance at Stem Night • Need to review Pizza/PJ Day vendor suppliers • Need to confirm with Ellenbrook Community Collective whether Carols BBQ option available for 2023
11.0 Upcoming events	<ul style="list-style-type: none"> • 	
12.0 Motions	<ul style="list-style-type: none"> • Canteen changes <ul style="list-style-type: none"> - Change to menu 7 vote yes no opposed - Increase of prices 7 vote yes no opposed • Father's Day stall \$3200 spending limit same as the Mother's Day stall. • Disco decorations spending limit \$500 9 vote yes none opposed. • Rita Saffioti's donation to cover shortfall of Industrial Fan installation to be proposed for use in soft fall for playground instead (pending Minister's approval) - none opposed 	<ul style="list-style-type: none"> • Michelle to complete proposal for use of Ministers donation elsewhere
16.0 Meeting closed	<ul style="list-style-type: none"> • 6:55PM 	
Next P&C meeting	Monday 24 th July 2023	



 P & C President



 Principal

Date 2.6.2023

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