



## Aveley Primary School Board Meeting

### MINUTES

**Date:** Monday 13 March 2023

**Meeting Opened:**


**Attendees:** Susan Taylor, Nicole Patterson, Michelle Murray, Chris Spencer (Minutes), Steph Williamson, Sara Mayes, Nicolle Oliver,

Mitch Berliner

Meeting opened at 5.01pm

**Apologies:** Shaaron Cullen, Daniel Allender

**Co-opted attendees:**

	<i>Agenda Items</i>	<i>Discussion</i>	<i>Action - Who?</i>
1.	<p><b>Conflict of Interest (MM)</b></p> <ul style="list-style-type: none"> <li>• None noted</li> </ul>		
2.	<p><b>- Welcome (MM)</b>  <b>- Acknowledgement of country (Chris)</b></p>	 <ul style="list-style-type: none"> <li>• After the acknowledgement, each member gave a brief introduction to the other members.</li> </ul>	
3.	<p><b>Election: School Board Chair</b></p>	<ul style="list-style-type: none"> <li>• Election- Susan Taylor elected unopposed to Board Chair position</li> </ul>	
4.	<p><b>Previous Minutes</b></p>	<ul style="list-style-type: none"> <li>• From 21.11.2022. To be noted and any points clarified.</li> <li>• ST moved as accurate; CS seconded</li> </ul>	
5.	<p><b>Finance Update (Michelle) 5 mins</b></p>	<ul style="list-style-type: none"> <li>• Finance Update- presented by MM. Operational One Line Budget reviewed, explained as needed.</li> <li>• 2023 APS budget also tabled. Explanations around this provided by MM as needed</li> <li>• Question asked about Speech Therapy by SW. None currently available, but LDC assisting. We are on a list for access in the future.</li> <li>• 2023 Budget noted by Board.</li> </ul>	

6.	<b>School Update</b> (Michelle) 30min	<ul style="list-style-type: none"> <li>School update to be attached to email with minutes.</li> </ul>
7	<b>ToR Review (MM)</b>	<ul style="list-style-type: none"> <li>Section 6.5. Changes to be made to document by MM</li> <li>Parent reps- 6, Staff -3 plus Principal</li> <li>Board noted changes as acceptable</li> <li>Timeline for 2023.</li> <li>Weeks 3 and 7 for meetings to continue at 5pm. Board members agree this is acceptable.</li> </ul>
8.	<b>Future Meetings</b> (Michelle) 10mins	<ul style="list-style-type: none"> <li>Not necessary, as item is covered.</li> </ul>
9.	<b>Selection Process</b> (Michelle) 5mins	
10	<b>General Business</b>	<ul style="list-style-type: none"> <li>CS asked for all new member email addresses to add to database for minutes etc</li> <li>CS provided Wakakirri audition update</li> <li>CS spoke about choir and public performance on April 22 at Aveley Community Festival</li> <li>Online Board Training – 5 modules online. Very useful for both new and existing members. Under the link <a href="https://www.education.wa.edu.au/school-councils-boards">New council or board member induction</a> there are 5 very useful modules <a href="https://www.education.wa.edu.au/school-councils-boards">https://www.education.wa.edu.au/school-councils-boards</a></li> </ul>

**Next Meeting:** 8 May 2023, (Week 3, Term 2) 5pm

**Meeting Closed:** 5.47pm

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Principal

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Board Chair

Date: 28/03/2023

Date: 30/3/23