



Aveley Primary School P&C Association Agenda

Date	Monday 13th Feb 2023	Start time	6:06
Location	Aveley PS Staffroom	Finish time	7:33
Facilitator/Chair	Peta M	Minute taker	Caterina Mckenzie
Attendees	Peta M, Michelle Murray, Caterina M, Shami B, Kim P, Helen R, Sally H & Rebecca C. Angie Kattowitz, Nyomi P Sally W, Monica Ekladious, Vania Fontoura, Ashless Davies, Sonia Oldershaw, Simone Close, Samuel Close & Angela James		
Apologies			

Agenda Item	Discussion / Actions	Action
Conflict of interest	No	
1.0 Introduction	<ul style="list-style-type: none"> Welcome Attendance & apologies See above. Any conflict of interest with tonight's agenda. 	No conflict
2.0 Accept Minutes	Minutes from 01/08/2022 meeting First, Shami B Second, Sally H Minutes from last meeting were accepted as a true and accurate record.	
3.0 Business arising	<ul style="list-style-type: none"> Any issues arising from last meeting. Chiller bag & basket for canteen 	Kim P to take over the search for bags and baskets
4.0 Correspondence in	<ul style="list-style-type: none"> Outdoor moving night emails Mail - Fundraising opportunities \$500 credit for canteen for two students 	
5.0 Principal's report	See attached	
6.0 President's report	See attached	
7.0 Vice President	No report	
8.0 Treasurer's report	See attached. P&C Canteen as of 31/12/2022 \$11,975.30 P&C Bank balance as of 31/12/22 \$25,947.39 Available funds \$25,947.39	
9.0 Canteen report	<ul style="list-style-type: none"> New casual staff member Sonia Oldershaw 	
10.0 Dissolved the committee to Principal		
11.0 President Position	<ul style="list-style-type: none"> Nominations for President Peta Magorian 14 for 0 against 	
Control of meeting back to President		
12.0	Executive Committee Position for 2023 <ul style="list-style-type: none"> Nominations for Vice President Sally Hollis Unopposed Nominations for Honorary Secretary 	



	<p>Simone Close Unopposed</p> <ul style="list-style-type: none"> • Nominations for Honorary Treasurer <p>Sharni Baxter Unopposed</p> <p>Committee Positions for 2023</p> <ul style="list-style-type: none"> • Second-hand uniform co-ordinator Sally Hollis Unopposed • Volunteer/Social co-ordinator Vania Fontoura Unopposed • Nominations for General committee members Ashlee Davies, Vania Fontoura & Caterina McKenzie Unopposed 	
<p>13.0 General / New Business</p>	<ul style="list-style-type: none"> • Options to increase participation. <ul style="list-style-type: none"> ○ Social events for members ○ Virtual meeting option ○ Word of mouth ○ Promotion video • Industrial Fan installation – discussed on President • P&C storage space • Canteen Days – discussed in canteen report. • Canteen Credit - discussed in canteen report. <p>Fundraising activities 2023</p> <ul style="list-style-type: none"> • Outdoor movie night T1 Friday 31 March) • Mother's Day stall (T2 Tuesday 9/5 Wednesday 10) • Pizza & PJ Day – looking at term 4 • Father's Day stall/raffle • Sports Carnival • STEM/open night • School Disco Theme Outer Space (Term 2 9th June 2023) • Christmas Carols (T4; date TBC) 	<p>Neil Hollis will investigate outlook meeting options.</p> <p>Neil Hollis will investigate the fundraising options for sustainable school labels</p>
<p>14.0 Upcoming events</p>	<ul style="list-style-type: none"> • Outdoor movie night - T1 Friday 31 March) <p>Hands up to help with outdoor movie night - will discuss in group chat.</p>	
<p>15.0 Motions</p>	<ul style="list-style-type: none"> • Fundraising effort targets <ul style="list-style-type: none"> ○ Branded marquees & sports shirts ○ 15 Yes 0 No – Motion passed. 	



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	<ul style="list-style-type: none">o \$3,000 for Mother's Day expenditureo 15 Yes 0 No – Motion passed. o \$8 priced Mother's Day giftso 15 Yes 0 No – Motion passed. o Look into Food service equipment.o 15 yes 0 No – Moton passed.	All members to investigate equipment option
16.0 Meeting closed	7:33pm	
Next P&C meeting for Monday 1 st May 6:00pm		



P & C President



Principal

Date 17.2.2023

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