



**Aveley Primary School Board Meeting**

**MINUTES – Open Board Meeting**

**Date:** Monday 21<sup>st</sup> November 2022

**Meeting Opened:**

**Meeting Location:** GreVILLEa 8

**Attendees:** Susan Taylor, Daniel Allender, Sarah Hurlbatt, Marshall Joyce, Nicole Patterson, Michelle Murray, Brendan Fung, Ashleigh Nguyen, Chris Spencer (Minutes), Nicolle Oliver

**Apologies:** Daniel Allender

**Co-opted attendees:**

	<b>Agenda Items</b>	<b>Discussion</b>	<b>Action - Who?</b>
1.	<b>Conflict of Interest</b>		
2.	- <b>Welcome</b> - <b>Acknowledgement of country</b> (Chris)	<ul style="list-style-type: none"> <li>o CS read the AOC from G8</li> </ul>	
3.	<b>Previous Minutes</b> (from: 24 / 10 / 2022)	<ul style="list-style-type: none"> <li>o To be noted and any points clarified. Minutes were reviewed by members.</li> <li>o Noted as accurate by MJ, seconded by ST.</li> </ul>	
4.	<b>Finance Update</b> (Michelle) 5mins	<ul style="list-style-type: none"> <li>o Finance Update.</li> <li>o Latest Nov 2022 OLB statement handed out and discussed. This was to follow up from the last meeting. Documentation noted by Board. Slight bump in voluntary contributions noted in recent months.</li> </ul>	
5.	<b>Data – Whole School data</b> (Michelle) 15 mins	<ul style="list-style-type: none"> <li>o NAPLAN</li> <li>o Goals for 2023 – Whole school plan</li> <li>o Overview was given by MM</li> <li>o 1016 is the school ICSEA. 1000 is considered average.</li> <li>o Ballajura PS, Comet Bay PS, Woodbridge PS etc are considered 'like schools' in ICSEA</li> </ul>	

		<ul style="list-style-type: none"> <li>○ Snapshot of APS data shared, followed by planning in place to address areas of concern</li> <li>○ MM thanked for her presentation. If members wish for a copy of the presentation, contact MM</li> </ul>	
6.	<p><b>General School Update</b> (Michelle) <i>10 mins</i></p>	<ul style="list-style-type: none"> <li>○ 2023 Councillors selected. House Captains will be voted on in week 8</li> <li>○ 25 classes for 2023. Two classes less than this year. We are 'losing' two demountables</li> <li>○ Staff to do student handover of details in wk 8 and 10</li> <li>○ STEM expo and Open Night was a success.</li> </ul>	
7.	<p><b>Annual Board Report</b> (Susan) <i>5 mins</i></p>	<ul style="list-style-type: none"> <li>○ Review of the year</li> <li>○ ST presented her report. Thanks to ST for her role as Board Chair in 2022</li> </ul>	
8.	<p><b>Community Connections</b> (Susan) <i>5 mins</i></p>	<ul style="list-style-type: none"> <li>○ Carols by Candlelight – Board engagement (P&amp;C).</li> <li>○ Are there any Board members who can help for an hour on Saturday Nov 26 at P&amp;C sausage sizzle? Choir performing as closing act.</li> </ul>	
9.	<p><b>Acknowledgment of departing board members.</b> (Susan)</p>	<ul style="list-style-type: none"> <li>○ Thank you to Marshall (MJ), Ash (AN) and Brendan (BF) for their contributions to the Board as they depart. Your time and efforts are much appreciated.</li> <li>○ Welcome again to Nicolle Oliver, new parent rep</li> <li>○ ST welcomed back to the role of Parent Rep. Selection of Board Chair will be at the first 2023 meeting.</li> </ul>	
10.	<p><b>General Business</b> (Susan/Michelle) <i>5mins</i></p>	<ul style="list-style-type: none"> <li>○ STEM Open Night – Minister was available to attend. Great feedback overall. SH noted there was a bit of confusion as to what was happening in some of the STEM stalls. The stamps were a success, and will have some tweaks in 2023 to make it more refined.</li> </ul>	

		<ul style="list-style-type: none"> <li>○ Potentially a colour run for us as a fundraiser in 2023. Can bring a lot of funds for the school. To be investigated.</li> <li>○ Yr 1-6 choir performing this Saturday at the Aveley Community Carols. Last act of the night. Big finale.</li> <li>○ Vaping incidents have happened on site lately. Has been dealt with at a school level and will be monitored. Social media issues have also been occurring, parents have been notified.</li> <li>○ MM thanked the Board again for their contributions to the school.</li> </ul>
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**Next Meeting:** Monday Week 3, Term 1, 2023.

13<sup>th</sup> February 2023.

**Meeting Closed:** 5.58pm

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Principal

Date: 22-11-2022

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Board Chair

Date: 23/11/2022

