



**Aveley Primary School P&C Association  
Agenda**

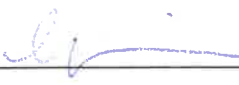
<b>Date</b>	<b>Monday 17<sup>th</sup> Oct 2022</b>	<b>Start time</b>	<b>6:32, 8secspm</b>
<b>Location</b>	<b>Aveley PS Staffroom</b>	<b>Finish time</b>	<b>7:45pm</b>
<b>Facilitator/Chair</b>	Kim P	<b>Minute taker</b>	Caterina Mckenzie
<b>Attendees</b>	Peta M, Michelle M, Caterina M, Sharni B, Kim P, Nicolle O, Helen R, Sally H & Rebecca C, Ashlee P.		
<b>Apologies</b>	Angie K, Nyomi P Sally W		

<b>Agenda Item</b>	<b>Discussion / Actions</b>	<b>Action</b>
Conflict of interest	No	
1.0 Introduction	<ul style="list-style-type: none"> <li>Welcome</li> <li>Attendance &amp; apologies See above</li> <li>Any conflict of interest with tonight's agenda.</li> </ul>	No conflict
2.0 Business arising	<ul style="list-style-type: none"> <li>Any issues arising from last meeting</li> </ul>	No
3.0 Accept Minutes	Minutes from 01/08/2022 meeting First, Sharni B Second, Sally H Minutes from last meeting were accepted as a true and accurate record.	
4.0 Correspondence in	<ul style="list-style-type: none"> <li>Email from Cate McCullough - Ellenbrook community collective Inc. invite to participate in Aveley Carols Saturday 26<sup>th</sup> November, possible sausage sizzle / raffle. The equipment will be supplied, time not locked,</li> <li>No mail</li> </ul>	Peta waiting on an email from Cate to confirm details. Event times, expected numbers
5.0 Principal's report	See attached	
6.0 President's report	See attached	
7.0 Treasurer's report	See attached P&C Canteen as of 17/10/2022 \$14,661.45 Bank balance as of 17/10/22 \$22,192.54 Yr 5 & 6 fundraising \$5,360.85 Money held for 2023 \$5,000 End of year donations \$2,500 Available funds \$9,331.69	
8.0 Canteen report	<ul style="list-style-type: none"> <li>P&amp;C to purchase baskets and cooler bags to be used for fundraising events.</li> <li>Current casual canteen staff is not responding to phone calls. Would like to offer current volunteer a casual position</li> <li>Week 9, 9<sup>th</sup> December last day of trading</li> <li>Purchases 10 tray \$8</li> </ul>	
9.0 New Business / General	<ul style="list-style-type: none"> <li>Draft P&amp;C info flyer – draft</li> <li>Industrial fan quotes and installation – Michelle will meet Rebecca from 'Big Arse Fan' at school 18<sup>th</sup> Oct to discuss and quote. Current Est cost is \$17,000. Looking at the option for an evaporated cooling system quote.</li> <li>Set AGM date for Feb 2023 – Week 3 Monday 13<sup>th</sup> February 6:00pm</li> </ul>	<p>Ashley will be happy to help Peta with creating the flyer</p> <p>Nicole to research cost of 13 baskets &amp; 8 cooler bags and speak to Helen and Kim to create a quote.</p>



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	<ul style="list-style-type: none"> <li>Grass area refurbishment – using the new blended grass</li> <li>Baskets &amp; cooler bags for carnival day</li> <li>Fundraising schedule for 2023 - Meet up before the end of Term 4 to lock in dates</li> </ul>	Rebecca to set up Team's Meeting for Monday 28 <sup>th</sup> November 6:00pm
10.0 Upcoming events	<ul style="list-style-type: none"> <li>Wednesday 9<sup>th</sup> Nov P&amp;C involvement at APS STEM/open night, 5:00pm to 7:00pm Food trucks; ice cream and coffee, P&amp;C marquee, 'get to know your P&amp;C' pinboard, second hand uniform stall, raffle or silent auction, promotional fliers for P&amp;C \$300 bike voucher Handmade quilt School mum donated candles</li> <li>Graduation Tue 13<sup>th</sup> Wed 14<sup>th</sup> Dec (K-2) &amp; Thu 15<sup>th</sup> Dec (3-6) Book awards presentation</li> <li>Kindy orientation presentation – Mon 7<sup>th</sup> Nov &amp; Tue 8<sup>th</sup> Nov</li> <li>End of year volunteer thank you morning tea, date to be set.</li> <li>End of year Christmas party for P&amp;C members – Saturday 3<sup>rd</sup> December</li> </ul>	<p>Call out for other business donate raffle prizes Peta will send out email to each P&amp; C member and volunteer to participate in a survey and provide a picture and small bio Info will be used on the pin board. Peta will deliver a speech at this year's book award Peta will attend Kindy orientation Michelle and Peta will work on a date for volunteer morning tea Caterina to organise Christmas party.</p>
11.0 Open floor; Future Fundraising Event Ideas	No comments	
12.0 Motions	<ul style="list-style-type: none"> <li>\$80 6 Yes 0 No – Motion passed</li> <li>Participate in Aveley Carols – interested would like to know more details.</li> <li>\$200 for purchase of baskets and cooler bags – on hold</li> </ul>	Nicole will work on a quote for the baskets and cooler bags
13.0 Meeting closed	7:45pm	
Rebecca to set up Team's Meeting for Monday 28 <sup>th</sup> November 6:00pm		

  
P & C President

  
Principal

Date 19.10.22

Date 24/10/22