



Aveley Primary School Board Meeting

MINUTES

Date: Monday 29<sup>th</sup> August 2022

Meeting Opened: 5.01pm

Meeting Location: Staffroom

Attendees: Susan Taylor, Sarah Hurlbatt, Marshall Joyce, Nicole Patterson, Michelle Murray, Julien Coci, Ashleigh Nguyen.

Apologies: Chris Spencer, Daniel Allender, Brendan Fung

Co-opted attendees:

	Agenda Items	Discussion	Action - Who?
1.	Conflict of Interest	<ul style="list-style-type: none"> <li>o None presented.</li> </ul>	
2.	Welcome		
3.	Previous Minutes (1/08/2022)	<ul style="list-style-type: none"> <li>o Previous minutes noted accurate.</li> </ul>	
	Finance Update (Michelle)	<ul style="list-style-type: none"> <li>o Finance Update: Voluntary contributions down 4% from 2021 (at same time of year).</li> </ul>	
	Visible Learning Update (Julien)	<ul style="list-style-type: none"> <li>o Visit from Corwin: APS provided evidence against the strands and the visit was to validate this evidence.</li> <li>o Full recommendations available in coming weeks. Results shown to Board are from the assessment.</li> <li>o Priority: visible teaching and leading.               <ul style="list-style-type: none"> <li>o Engage students in the learning process.</li> <li>o Develop specific approach to learning.</li> <li>o Incorporate VL into all lesson, expected across the school.</li> <li>o Ensure consistent and common language.</li> <li>o VL built into the whole school planning process.</li> <li>o Learning intentions will be built into mandated collaborative planning for each year level in Week 8 of each term.</li> </ul> </li> <li>o SH: great to be teaching students to understand how they learn and be responsible for their learning.</li> </ul>	
	Turf Upgrade (Michelle)	<ul style="list-style-type: none"> <li>o Report was returned on grassed area (grassed area running along Egerton Drive).</li> <li>o Lawn Doctor – current contractor.</li> <li>o Recommendations: add in fertilizers, wet-a-soil / wetting agent, core grassed area.               <ul style="list-style-type: none"> <li>o Area 1 : \$42 000, additional mowing, fertilizers, wetting agent, top dressing. Additional aeration.</li> <li>o Areas re-turfed and with top dressing.</li> <li>o ST asked about putting in a rotating playground roster to allow turf to rest.</li> </ul> </li> <li>o Department of Education will put \$17 000 towards turf upgrade.</li> </ul>	
	School Community Survey (Ashleigh)	<ul style="list-style-type: none"> <li>o 2021 Staff, student and community response presented.</li> <li>o A few questions modified in 2022 survey.</li> <li>o Aim: to increase responses.</li> </ul>	AN: to prepare survey for staff, parents and students.

		<ul style="list-style-type: none"> <li>o Action: Board members and student councillors to walk around and ask community members to complete at Sports Carnival.</li> <li>o Survey responses from 2021 presented.</li> <li>o Each aspect presented and modified were required.</li> <li>o MM presented two art new art pieces, organised by Jemma Jones (HASS phase of learning leader).</li> <li>o The two art pieces will be displayed in front office (removal of Honours board). Story will be displayed alongside each piece.</li> <li>o First piece: created in collaboration with Year 6 graduating students. Artwork also represented on Leavers 2022 shirts.</li> <li>o Second piece: created with the staff of APS.</li> <li>o All aspects within art pieces are representative of local community and school elements.</li> </ul>	ST / SH to circulate during Sports Carnival (2/08/2022).
Board Survey (Susan)			
School Artwork (Michelle)			
2023 School Development Days (Michelle)		<ul style="list-style-type: none"> <li>o Board to note: <ul style="list-style-type: none"> <li>- Admin returning 2023: Friday 27<sup>th</sup> January.</li> <li>- Teachers Monday 30<sup>th</sup> / Tuesday 31<sup>st</sup> Jan (mandated).</li> </ul> </li> <li>o Proposed: Friday 3<sup>rd</sup> March (Term 1), Friday 2<sup>nd</sup> June (Term 2), Monday 17<sup>th</sup> July (Term 3), Friday 15<sup>th</sup> December (mandated).</li> <li>o Board noted days.</li> <li>o SH recommended clear communication to parents for 2023.</li> <li>o Open Board meeting discussion for Term 4: Week 7 Term 4 (Monday: 21<sup>st</sup> November). <ul style="list-style-type: none"> <li>Ways to increase community attendance brainstormed: <ul style="list-style-type: none"> <li>- Highlight the difference between P &amp; C and Board meeting at Kindy parent meetings. Invite 2023 Kindy parents to attend.</li> <li>- Open Night: APS Board to have a.</li> <li>- Invite P &amp; C to the attend the Open board meeting.</li> <li>- Facebook: short snippet of discussion points from current meetings (increase awareness).</li> </ul> </li> </ul> </li> </ul>	
Open Board Meeting (Michelle / Susan)			<p>ST to present at Kindy presentation night/s.</p> <p>Board to organise display board for Open Night.</p> <p>All board members to speak to parents about the meeting.</p>

Next Meeting: Week 3, Term 4 24<sup>th</sup> October 2022

Meeting Closed: 6.00 pm



Principal



Board Chair

Date: 05/09/2022

Date: 8/9/2022