



Aveley Primary School Board Meeting

MINUTES

Date: Monday 13th June

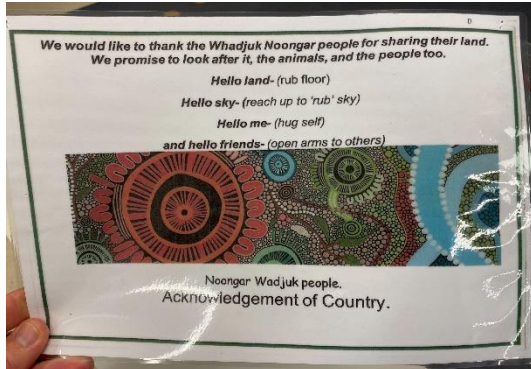
Meeting Opened:

Meeting Location: Rm B4, Year 1

Attendees: Susan Taylor, Daniel Allender, Sarah Hurlbatt, Nicole Patterson, Julien Coci, Marshall Joyce, Brendan Fung, Ashleigh Nguyen, Chris Spencer (Minutes)

Apologies: Michelle Murray, Stephanie Williamson,

Co-opted attendees:

	<i>Agenda Items</i>	<i>Discussion</i>	<i>Action - Who?</i>
1.	Conflict of Interest	None noted	
2.	- Welcome - Acknowledgement of country (Chris)	 <p>The acknowledgement read was from Kindy class B2. A video was also shown to the Board of kindy children speaking the acknowledgement around the school indigenous garden</p>	
3.	Previous Minutes (from: 9 / 5 / 2022)	<ul style="list-style-type: none"> ○ Minutes noted as accurate 	
4.	Finance Update (Julien) 5mins	<ul style="list-style-type: none"> ○ Finance Update. Staffing money usually used for relief has been channelled back into one line budget. This will be allocated as positions are filled. This term there have been students begin with disability resources allocations. ○ 43% collection rate on voluntary contributions and charges. 674 students currently. 687 students at commencement of 2022. 	

		<ul style="list-style-type: none"> ○ ICT replacement schedule has been updated. We are moving towards leasing hardware. This allows us to replace or repair easier than if we purchase and own. 	
5.	Review of APS Business Plan (Julien) <i>10 mins</i>	<ul style="list-style-type: none"> ○ 2022 Targets and goals- we are required to conduct an ongoing review of the Business Plan. ○ Staff have completed reflections on whether or not they feel we are meeting objectives ○ Peer observations for staff are commencing in Term 3. ○ Julien has asked for feedback from Board members on the document presented. Board members to please review the documents shared and Business Plan to offer feedback. ○ Chris has a presentation on Board Role etc, which he is using at ESC Yr 7 Parent Night this week. Susan has indicated she still communicates with parents as to P&C vs Board roles and responsibilities. Chris to send Susan his presentation for her to use at APS for events such as kindy orientation etc. 	ALL MEMBERS TO OFFER QUESTIONS, INPUT AND REFLECTIONS based on staff feedback and Business Plan. CS to email ST
6.	Visible Learning Presentation (Julien) <i>20mins</i>	<ul style="list-style-type: none"> ○ Information on what this looks like at APS. JC shared a John Hattie video outlining the philosophy on visible learning (VL). This is all based on vast bodies of research on teaching impact and learning. ○ The school began this VL journey in Oct 2020. The capability assessment report for APS can be sent to Board members upon request. An outline of the school's planning and progress was presented by JC. There are three cycles in the program, we are currently in cycle 1. ○ ST asked the question regarding incoming staff in the future, what are the plans to ensure they have knowledge of VL on the way in, as well as training if they are employed? JC outlined this can be included in the job advertisement, as well as collab teams providing PL to new members. 	
7.	Parking around APS (Julien) <i>5mins</i>	<ul style="list-style-type: none"> ○ Areas of concern: the dental parking is being misused by parents. ○ Suggestion to block off the entry to staff car park in the afternoon, to make it exit only. ○ Suggestion made for classes to go out as whole classes and for them to be shown appropriate areas for people to park in, to educate parents, via the students. ○ Suggestion also for students to make a video educating parents and students as to appropriate places to park 	

8.	COVID Restrictions (Sarah / Julien) 5mins	<ul style="list-style-type: none"> ○ Entering EC classrooms in the morning- to promote a feeling of connection again. JC will speak to the PP collab staff team around guidelines- parents can enter PP classes in the morning for 8.30-8.45am. SH noted parents are not made to feel 'welcome' in the mornings in some PP classes. ○ Ventilation during the winter months- the guidelines can be adjusted due to cold weather. Heaters can be used, but there still needs to be some airflow. 	JC
9.	General Business (Susan) 5mins	<ul style="list-style-type: none"> ○ Opening of gates- timing of them being opened in morning and afternoon and also being closed too soon. At times the gates are being closed by 3pm. This has been raised before, can gates please stay open for 15 mins at the end of the day. Many noted being locked in, children also locked inside while parents are waiting in kiss and drop etc ○ Review of EC Philosophy at next Board meeting. ○ Board photo will be taken at the next meeting, week 3 Term 2 	

Next Meeting: Week 3, Term 3, 1st August. (Yr 4, T10 – Mrs Amanda Forbes Room)

Meeting Closed: 7pm

Principal

Board Chair

Date: _____

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