



Aveley Primary School Board Meeting

MINUTES

Date: Monday 30th August 2021

Meeting Opened: In T8, 5.04pm

Attendees: Susan Taylor, Sarah Hurlbatt, Marshall Joyce, Michelle Murray, Brendan Fung, Kalia Lester, Chris Spencer (Minutes)

Apologies: Daniel Allender, Nicole Patterson

Co-opted attendees:

	<i>Agenda Items</i>	<i>Discussion</i>	<i>Action - Who?</i>
1.	Conflict of Interest	None noted.	
2.	- Welcome - Acknowledgement of Country	Chris read out the acknowledgement of country which is used in T8.	
3.	Previous Minutes (from: 2 /08 /2021)	<ul style="list-style-type: none"> o No clarification needed 	
4.	Finance Update (Michelle) 5 mins	<ul style="list-style-type: none"> o Finance Update presented to Board o Locally raised funds 220K raised by Daniel at the last meeting. Should be around 70K. When we have an excursion, money goes into this account, so at the time that report was generated, this is why the total was 'high'. This account fluctuates as funds go in and come out. o Question raised to clarify as to why some class budgets were higher than others o We have received 40K to purchase science resources. Thanks to the State Government for this. This will be allocated by the end of 2021. We also received 25K from Rita Saffioti for the ECE play area. 	MM to look at this
5.	Community Review (Michelle) 15 mins	<ul style="list-style-type: none"> o Carried over from last meeting. o SMS link was a good way to get people to complete surveys according to parents o Can we find out what the actual target was as a number in the survey? Results outline expected ranges, but not actual targets o Can we compare the numbers of participants this year compared to previous surveys? o Suggestion was made to promote the anonymity in future surveys o If there is any further feedback, please contact MM 	<p>MM to check</p> <p>MM to check and report back at the next meeting.</p>

6.	School Board Survey (Michelle) 15 mins	<ul style="list-style-type: none"> ○ Results from last Board member survey were presented ○ The Board went through the survey and self assessed. Results will come in minutes once the document is updated. ○ Strategies for improvement to be discussed at the next meeting. 	MM/CS ALL
7.	APS Public School Review (Michelle) 10 mins	<ul style="list-style-type: none"> ○ Thank you to those attending tomorrow. ○ Could we let the community know what the review is to help promote it in future, as well as share information afterwards? 	
8.	Open Business 5 mins	<ul style="list-style-type: none"> ○ Relating to personal items list..is there a way we can have an option to include voluntary contributions from other suppliers, such as Officeworks. ○ MM noted a school she has heard of that has a 'finance committee', which takes some of the load from P&C. we can look into this to reduce the workload on them. ○ Wakakirri Finals Night next Monday. Good luck to our amazing performers. ○ Link for Board training modules- https://leadershipinstitute.cmail19.com/t/ViewEmail/t/382C7DAEF759DBE42540EF23F30FEDED/9D766EFF15CE7CDD84B1B1F623478121 	

Next Meeting: Monday 25th October 2021, 5pm

Location: H11 (Mrs Smith)

Meeting Closed: at 5.58pm



Principal



Board Chair

Date: 6/9/2021

Date: 6/9/2021