



Aveley Primary School Board Meeting

Monday 15 March, 2021

Meeting opened:

Attendees: Susan Taylor, Nicole Patterson, Kaila Lester, Michelle Murray, Brendan Fung, Chris Spencer (Minutes), Marshall Joyce, Sarah Hurlbatt

Apologies: Daniel Allender

Co-opted attendees: Nil

Meeting opened: 5pm

<i>Agenda Item</i>	<i>Discussion</i>	<i>Action- Who?</i>
<i>Conflict of Interest</i>	<ul style="list-style-type: none"> ● None noted 	
Welcome	<ul style="list-style-type: none"> ● MM outlined the resignation of Nyomi. Thanks to her for her service on the board. ● MM will send confidential list of member details to all. 	MM
Board Chair Selection	<ul style="list-style-type: none"> ● Marshall and Susan nominated. Members engaged in a private vote. Congratulations to Susan on her election as Board Chair. Thank you to Marshall for standing for Chair. 	
Previous Minutes	<ul style="list-style-type: none"> ● Noted as accurate. 	
School Report (MM)	<ul style="list-style-type: none"> ● Start to new school year has been relatively smooth. Approximately 22 students less, leaving a bit of a gap in funding compared to what we expected (which guided budget). ● Staffing- Paul Jones appointed as new gardener. ● New Car park-operating well. NP noted sometimes people aren't aware there are people crossing at the entry point. ● Amphitheatre-almost completed. Will be fantastic once we can use it. We will likely have an 'opening' event. ● Rita Saffioti has committed \$25 000 to an upgrade in the early childhood area. 	MM to check and follow up with DoE. Re indicators on footpath.

Finance Update	<ul style="list-style-type: none"> ● Draft budget not ready yet. The Dept has pushed out final finance details until late March. This will need to be noted by the Board at the next meeting. \$170 000 less in our budget due to having 22 less students. Some additional funding has been allocated to staffing to retain ‘straight’ year level classes. Some funding also diverted into students with additional needs, without a diagnosis. 	
Review of scheduled meetings	<ul style="list-style-type: none"> ● Number of meetings. Board agreed to maintain two meetings per term, weeks 3 and 7 of term. ● Meeting time-remains at 5pm 	
New Business Plan (MM)	<ul style="list-style-type: none"> ● Staff have been working on the new Business Plan. A draft was presented to the Board. ● This is linked to the Dept strategic plan ● MM led discussion through the document. ● Members to read at home and send feedback to MM ● ST asked if the priority of staff collaboration could be included under ‘effective teachers’ 	All MM
Statement of Expectations (MM)	<ul style="list-style-type: none"> ● This document replaces the previous DPA. Board members read through the document and noted it. ● MM and ST to meet to sign the document before forwarding to Lisa Rogers (DG) 	MM and ST
Open Business-ALL	<ul style="list-style-type: none"> ● Our ESAT is in Term 3, 2021 ● ST asked if gates can be opened at 8.30 am ● MJ asked about why gates are closed so fast at the end of the day. MM will look into it so they stay open a bit longer. ● CS asked about new hats and availability. These should hopefully be available next term. 	MM

Next Meeting: Week 3, Term 2. Monday May 3 at 5pm

Meeting Closed: 5.45pm

Principal

Board Chair

Date _____

Date _____