



Aveley Primary School Board Meeting Minutes

Date: Monday 17th February 2020

Meeting opened at 4.00pm

Minutes from last meeting accepted as a true and accurate record.

Present: Ami Nguyen, Nyomi Prior, Lyn Fussell, Susan Taylor, Chris Spencer, Michelle Murray,

Apologies: Jillian Setchell

Co-opted attendees- Ashleigh Ngyuen, Brendan Fung

Apologies:

Agenda Item	Discussion	Action- Who?
<i>Conflict of Interest</i>	None noted	
Finance Update-OW	<ul style="list-style-type: none"> Postponed until next meeting 	
New Board Members-MM	<ul style="list-style-type: none"> New potential staff representatives- Ash Nguyen and Brendan Fung. Will wait to see how many more parent reps we get. Recruiting new parent reps- all to try and recruit 	Parent reps to approach potential candidates
School Update-MM	<ul style="list-style-type: none"> 702 students at census date. 28 classes. School could have been structured with 27 classes, however made the decision to maintain straight classes and run 28. 11 new fixed term staff. Commencement of the school year has been very smooth. New staff have settled in well. 	
Honour Certificates-MM	<ul style="list-style-type: none"> Ongoing discussion around if every child 'needs' to get a certificate every year. MM will update parents via newsletter that every child may not receive one, but there's lots of other ways in which children can be acknowledged positively, eg House Tokens, Aveley Passports 	MM
Revisit Business Plan-MM/AN	<ul style="list-style-type: none"> MM outlined the Learning Area Teams as they fit within the Key Focus Areas within the business plan. The Board went through the Key Focus Areas one by one and outlined how they are being met and where we will continue to build as we look to write next business plan later in the year 	
Open Business-ALL	<ul style="list-style-type: none"> Possible change of meeting time/dates? Monday 5pm will be the new time. Week 3 and 7. This will assist in 	

	<p>possibly allowing more parent representatives to join.</p> <ul style="list-style-type: none"> ● Hats- have we noticed a difference in brim size? Lowes no longer sell large brim hats. Parents have mentioned this ● OSH club positive feedback. There's been a noticeable difference in the tone around the school. ● Feedback on incursions-NP has had feedback on late payments, parents not realising there can be no late payments. This will be outlined in the newsletter. 	<p>BF to get some info to MM</p> <p>MM</p>
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Meeting closed at 4.58pm. Minutes taken by C Spencer

Meetings for 2020- 16 March 2020 Week 3 and 7 each term at 5pm

Principal

Board Chair

Date _____

Date _____