



**Aveley Primary School P & C Meeting Minutes**

**Date: 28/10/19**

Meeting opened at 6:15pm    *Minutes from last meeting were accepted as a true and accurate record.*

Present : Laura, Kim, Emily, Michelle, Nyomi, Sharni, Mitchell, Cat, Mel, Mitch, Sally

Apologies: Elisia, Renee, Helen,

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action- Who?</b>
Conflict of Interest	N/A	
1. Issues arising	<ul style="list-style-type: none"><li>• N/A</li></ul>	
2. Correspondence in	<ul style="list-style-type: none"><li>• NA</li></ul>	
3. Principals Report	<ul style="list-style-type: none"><li>• To be emailed</li></ul>	
4. Presidents	<ul style="list-style-type: none"><li>• N/A</li></ul>	
5. General / New Business	<ul style="list-style-type: none"><li>• Michelle has put towards a proposal to P&amp;C to provide some funds for a new outdoor classroom area which is estimated cost of \$67,000</li><li>• Nyomi advised that a second stall was run for second hand uniforms which made a profit of \$300.00. Cat and Nyomi advised parents that the stall will run again next year.</li><li>• Cat advised that maybe a strategic plan should be put in place for the following year so that next years events can be organised in advanced to help with forward planning.</li><li>• Sharni advised that she has paid workers comp and super for the canteen, she provided the group with the current Profit and Loss for September.</li><li>• Sharni advised we need Sally added to the bank accounts for next year.</li><li>• Helen is stepping down next year from the School Banking and Nyomi will be doing the school banking now, Nyomi will also</li></ul>	

need to be added to the Business bank account. Nyomi also advised that she will need an extra key for access to the Canteen from the start of next year.

- School Disco – Nyomi advised that she has been in contact with Kelly Jelly @ perth party time and she will be our entertainer for the night at a cost of \$600.00.
- Kym has put together a letter to send home to Parents to advise of details for Pick Up and Drop off for the children attending the disco.
- KK – P 4-4.40, Yr 1-3 5-6, Yr 4 - 6.15-7.30
- Parents not being in the School grounds during the disco will allow the children to be able to move freely to the toilets and being able to open the windows in the undercover area. Kym advised that maybe a peg system would be good so that the volunteers are aware as to how many children are in the toilets at any one time.
- It was agreed that an example of the theme will be added to the letter being sent home.
- It was discussed that P&C would like at least 5-6 staff volunteer, and then we would require another 5-6 volunteers (being parents, guardians, Year 6's?) for those Year 6 students that will volunteer to assist with the children attending from KK-3 their tickets should be free.
- Mitchell will ask for Year 6 volunteers for the first 2 sessions.
- Mitchell had made a suggestion that there should be a 'No glitter ' policy, as per the cleaners request.
- It was agreed that the ticket price will be \$5.00 pp and that the undercover area will be made available after lunch on the Friday to set up.
- Teachers wish list is to support the new outdoor classroom, it was asked that the P&C could put funds towards the proposed Amphitheatre. Nyomi and Sharni suggested that fundraising funds from this year and next year go towards the Amphitheatre cost of \$10,000.00, all were in agreeance.
- End of year Christmas dinner and drinks for the P&C, Nyomi suggested the 7<sup>th</sup> of December at the Vines Resort.

Meeting closed at 7.23pm

Next Meeting:

Meetings for 2019- 25/11

\_\_\_\_\_  
P & C President

\_\_\_\_\_  
Principal

Date \_\_\_\_\_

Date \_\_\_\_\_