



**Aveley Primary School Board Meeting Minutes**

**Date: September 9 2019 in the school staffroom.**

Meeting opened at 4.16pm

*Minutes from last meeting were accepted as a true and accurate record.*

Present: Ami Nguyen, Michelle Murray, Mitchell Harvie, Susan Taylor, Chris Spencer, Laura Lambert, Kerryn Anderson, Jillian Setchel

Co-opted for agenda items- Olivia Wood

Apologies: Nyomi Prior,

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action-Who?</b>
Conflict of Interest	None noted.	
1. Finance Update (Olivia)	<ul style="list-style-type: none"><li>• Most spending will be completed by the end of this term.</li><li>• Staff in LAT's will identify financial needs for 2020 in the coming weeks</li><li>• Update provided on voluntary contributions collection rate</li></ul>	
3. Business arising (MM)	<ul style="list-style-type: none"><li>• New school website update- <a href="https://www.aveleyps.wa.edu.au">https://www.aveleyps.wa.edu.au</a></li><li>• We will ask the school community for feedback</li></ul>	All
4. OSCH Feedback	<ul style="list-style-type: none"><li>• Tonight is the parent info session for the changeover</li><li>• Some small logistical challenges have arisen regarding a request for extra time for admin work, but this is being negotiated currently.</li><li>• The proposal of an additional per hour charge is to be forwarded to the provider by MM.</li><li>• Laura suggested using the office space in the canteen for this</li></ul>	MM
5. Updated TOR	<ul style="list-style-type: none"><li>• Updated TOR documents were handed out. The Department has released a new standard template which we have modified for our context.</li><li>• The Board went through the document and made/suggested edits as required</li><li>• A draft will be emailed through to members</li></ul>	MM

6. Recent Board Training & Business Plan and DPA	<ul style="list-style-type: none"> <li>• Ami attended board training a few months ago. An update was provided on the main talking points. One of the main ideas was based around making sure, as a board we are regularly discussing the Business Plan.</li> <li>• Chris will approach Len Hall with a possibility of him becoming a community member on The Board.</li> <li>• Michelle will phone Matt, the Dept staff member who conducted the training to clarify the role of the DPA in this process.</li> <li>• Chris will draft a post for FB as well as webpage etc asking for feedback on what the community wants to hear about at the last open board meeting in week 7, Term 4</li> </ul>	CS MM CS
7.		
8. NAPLAN results (MM)	<ul style="list-style-type: none"> <li>• The WA results and improvements over time in public schools was discussed in line with Dept document presented to members</li> <li>• Michelle will email last year's NAPLAN presentation to board members to review</li> </ul>	MM
9. General business	<p>Wakakirri- congratulations on all of the hard work, making the WA Grand Final</p> <p>Indonesian Comp- Ibu Yang and selected yr 5 children won a state award in an Indonesian speaking video competition. Great work!</p> <p>PE success- Summer carnival, Winter games carnival- we won 3 out of 5 sports and we also won the interschool cross country. Great results in academic areas as well as some exciting extra curricular domains.</p>	

Meeting closed at 5.15pm. Minutes taken by Chris Spencer

Meetings for 2019- 28/10 & 25/11

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Principal

\_\_\_\_\_  
Board Chair

Date \_\_\_\_\_

Date \_\_\_\_\_