



Aveley Primary School Board Meeting Minutes

Date: May 13 2019 in the school staffroom.

Meeting opened at 4.00pm

Minutes from last meeting accepted as a true and accurate record.

Present: Ami Nguyen, Mitchell Harvie, Jillian Setchell, Nyomi Prior, Lyn Fussell, Susan Taylor, Chris Spencer,
Co-opted for agenda items-

Apologies: Laura Lambert, Michelle Murray, Kerryn Anderson, Olivia Wood

<i>Agenda Item</i>	<i>Discussion</i>	<i>Action- Who?</i>
Conflict of Interest	None noted	
1. Finance Update	<ul style="list-style-type: none">● Carried over to next meeting	Olivia
2. Sustainability (Sharon Hewitt)	<ul style="list-style-type: none">● Sharon outlined the school sustainability initiatives. A document was handed to board members outlining the purpose and action of the plan. We have made excellent progress and this will continue to be an ongoing focus for the school. Thank you Sharon.	
3. Business arising from previous meeting	<ul style="list-style-type: none">● Excursion bags- Stephen from Lowes has been unable to provide 2 samples yet, hopefully we will have them next meeting. Roughly \$19.95 for a 'water resistant' version.● Staff member nominations-there were none, so Mitch will stay on for now.● New website- it is looking fantastic now it is being built. Hopefully will be online in a few weeks .	Nyomi
4. Australian Early Development Census (AEDC) Lyn	<ul style="list-style-type: none">● This is done every few years and contains valuable information to drive planning for early years. The AEDC School Profile from 2018 was handed out. It has also been discussed here at Aveley with our ECE staff.	
5. 2018 School Report to be ratified by the Board	<ul style="list-style-type: none">● Presented to the board. <i>Members to read the report and email Ami by the end of this week, stating whether or not they ratify the report as presented.</i>	All
6.ACARA acknowledgement of progress and	<ul style="list-style-type: none">● Lyn handed out a letter of commendation from ACARA to our school as we have demonstrated substantially above average gains in reading and/or numeracy as measured by NAPLAN. Fantastic work.	

achievement		
Open Business -	<ul style="list-style-type: none"> • Photos of the board will be taken at the next meeting for the new webpage and office digital notice board. Come prepared! • Question was raised about the timing of the opening of the gates in the morning and afternoon. Can this please be advertised to people? 	

Meeting closed at 4.50pm. Minutes taken by Chris Spencer.

Meetings for 2019- 10/6, 3/8, 2/9, 28/10 & 25/11

Principal

Board Chair

Date _____

Date _____