



Aveley Primary School Board Meeting Minutes

Date: February 18th 2019 in the school staffroom.

Meeting opened at 3.45pm

Minutes from last meeting accepted as a true and accurate record.

Present: Michelle Murray, Chris Spencer, Ami Nguyen, Mitchell Harvie, Laura Lambert, Kerryn Anderson, Nyomi Prior, Jillian Setchell,
Co-opted for agenda items- Olivia Wood,

Apologies:

<i>Agenda Item</i>	<i>Discussion</i>	<i>Action-Who?</i>
Conflict of Interest	None noted	
1. Finance Update- Olivia	<ul style="list-style-type: none"> ● Olivia presented the draft budget for 2019. These have been approved by the finance committee ● We currently have 708 students enrolled. This is what we will be funded for in 2019 unless there is a significant increase (approximately 30 or so students) ● A brief explanation was given outlining the student centred funding cash and other estimated revenue items. ● Board consulted the budget and ratified this as presented 	
2. 2019 Update- Michelle	<ul style="list-style-type: none"> ● Michelle presented info based around the establishment of the school year. ● New initiatives include implementing a whole school new sustainability program ● Michelle also outlined new mid level leadership roles as granted to 5 teaching staff. They get an hour a week additional DOTT time to work on the role 	
3. Business arising from previous meeting - Nominations for new board member- Michelle	<ul style="list-style-type: none"> ● We need to advertise for two new parent representatives. This will be advertised in the next newsletter ● We will also ask staff for interest in a staff position on the board 	
4. Board Code of Conduct- Ami	<ul style="list-style-type: none"> ● Members completed 5 modules last year. These can be revisited as needed 	

<p>5. Board Contact/Communication * Update contact details- Ami</p>	<ul style="list-style-type: none"> ● Ami to check contact details are all up to date 	
<p>6. Open Business * Meeting times/dates * Building presence of school board All</p>	<ul style="list-style-type: none"> ● Meetings will now move to 4pm from now on. ● We will also endeavour to lift the profile of the board in the school community. ● Next meeting will be in week 8, March 25th, as Mitch and Chris will be on camp in week 7 ● Kerryn also raised the point that a group of the graduating 2019 yr 6 students have been here since day one as foundation kindy children. Can we possibly do something 'special' for those children. Michelle to raise with admin, board members all agreed something should be done to acknowledge this cohort ● Swimming timing and lesson organisation was also discussed, with logistical and organisational matters being discussed 	

Meeting closed at 4.27pm. Minutes taken by Chris Spencer.

Meetings for 2019- 25/3, 13/5, 10/6, 3/8, 2/9, 28/10 & 25/11

Principal

Board Chair

Date _____

Date _____